



**government
printing**

Department:
Government Printing Works
REPUBLIC OF SOUTH AFRICA

Private Bag X85, PRETORIA, 0001 149 Bosman Street, PRETORIA
Tel: 012 748 6000/1/2, Website: www.gpwonline.co.za

Dear Valued Customer

From 1 May 2019, GPW will be distributing invoices for notices published in a gazette via email. This means that after 1 May 2019 GPW will no longer send paper copies of invoices for notices published in gazettes to customers, unless it is necessary to do so.

The email will have the tax invoice attached as a PDF document. When the document is opened, the recipient will be able to click on the notice reference number on the invoice to find the supporting documents (notice form, notice content (if applicable), proof of payment/purchase order, and the quotation).

government printing
Department:
Government Printing Works
REPUBLIC OF SOUTH AFRICA

**Government Printing Works
Head Office**

Private Bag X85
Pretoria
0001

Tax Invoice

VAT Reg. No. 422 010 2869
TEL: (012) 748 6000 FAX: (012) 748 6017

Customer Address

Tax Invoice Date: 17/01/2019
Document No:
Page:

Account No: Your ref.: VAT No:

Description	Qty	Unit Price	Netto Price
Notice Type, Gazette number and Publication Date Your notice reference is: <input type="text" value="N-190501-XXXX-XXX"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total Netto Price			<input type="text"/>
VAT			<input type="text"/>
TOTAL			<input type="text"/>

1. Click on the notice reference number to view the supporting documentation for the notice

2. Click on the logo to open the GPW feedback form

Figure 1 - Example of an emailed invoice

1. By clicking on the notice reference number that will open an internet browser session with a tab for each supporting document for the particular notice reference. Clicking on each of the tabs in turn will open the selected supporting PDF document in Adobe Reader.

The documents available for viewing are one or more of the following: - Quotation, Proof of payment or Purchase Order, Notice form, Notice Content (if applicable).



government
printing

Department:
Government Printing Works
REPUBLIC OF SOUTH AFRICA

Private Bag X85, PRETORIA, 0001 149 Bosman Street, PRETORIA
Tel: 012 748 6000/1/2, Website: www.gpwnline.co.za

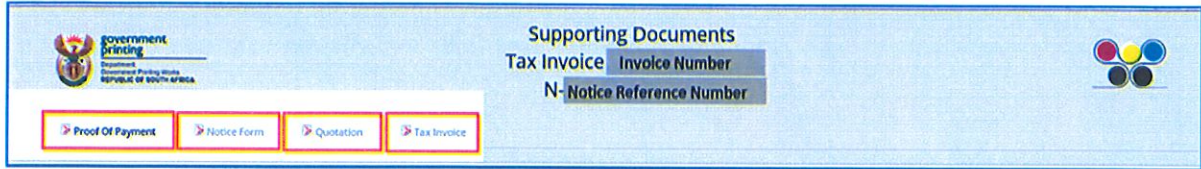


Figure 2 - Example of the Supporting Documents that are available for viewing

2. Clicking on the GPW logo on the attached invoice opens a feedback form that can be used to make a query or register a complaint or make a follow-up on your invoice.

Complete the feedback form details, click on **Submit** and an email will be sent to GPW.

Figure 3 - Feedback form

Yours Sincerely,

Ms Josephine Meyer
Chief Financial Officer