



**government  
printing**

Department:  
Government Printing Works  
REPUBLIC OF SOUTH AFRICA

Government Printing Works, 149 Bosman Street, Pretoria • Private bag X 85, Pretoria, 0001  
Tel: 012 748 – 6000 Website: [www.gpwonline.co.za](http://www.gpwonline.co.za)

**Dear Government Gazette User**

**REINTRODUCTION AND ENFORCEMENT DATE FOR SUBMISSION OF QUOTATION  
GENERATED BY GPW WHEN ADVERTISING ANY NOTICE IN THE GOVERNMENT GAZETTES**

The Government Printing Works (GPW) has reintroduced the eGazette automated system as part of the business improvement process. All eGazette submissions must include quotations generated by our Contact Centre agents to streamline GPW's finance processes. Our system-generated quotations are issued with a unique reference number to facilitate payment within the banking system.

Compliance with the business rules is the first requirement for ensuring that all customers request and obtain a quotation from GPW before submitting their notices for publishing. Customer adoption of the business rules is essential. During processing, validation will be performed to verify that a valid GPW system-generated quotation is included in your notice submission, and the payment reference number must correspond with the quotation number. If either of these criteria is not met, your notice submission will be rejected back to you.

As of the 13<sup>th</sup> of February 2026, all customers are required to use quotations generated by the GPW Contact Centre. GPW will start rejecting all notices that do not comply with the business rules by the 2<sup>nd</sup> of March 2026.

Therefore, GPW requires that:

1. All customers must obtain a system-generated quotation with a quotation reference number from GPW before submitting any notices.
2. The completed documentation package must include the following:
  - Quotation from GPW attached as received from GPW in PDF format.
  - Proof of payment (POP) with the quotation number as a reference.
  - Relevant notice submission forms. These forms are all available on the GPW website at [www.gpw.gov.za](http://www.gpw.gov.za) under the 'Notice Forms Gazette' folder. The forms should be downloaded to one's computer to enable submission to be in PDF (Editable/XFA/Active) format, which is the accepted version. Legal A forms must include provinces to be sorted and published under the correct province.
  - Purchase Order (where applicable).
  - Notice content (where applicable).

The following will result in your submission being rejected:

1. Submission of a scanned quotation.
2. Combining a quotation and proof of payment into a single PDF. The documents should be attached to the same email as separate files.
3. Attaching an incorrect POP, that is not meant for GPW.
4. Attaching forms that are not active PDF files, which are not readable by the system.
5. Multiple notice submission in one email.
6. Self-generated quotation not allowed.
7. Forms with an incorrect publication date.

Non-adherence to the above will result in notices not being published, and the submission will be rejected and sent back to the customer. GPW will not be held responsible for non-compliance.

Kind Regards,

  
**Mr. SIHLE NGUBANE**  
**GENERAL MANAGER: OPERATIONS**  
**DATE: 22/01/2026**